

ALBUQUERQUE SCHOOL OF EXCELLENCE PTO

13201 LOMAS BLVD NE

ALBUQUERQUE NM 87112

PTO Minutes for 10/1/15

Call to order

Called to order by Vice-President Prince Thomas at 7:49am in the absence of President Lupe Conley

Officers Present

President----- Lupe Conley (called into meeting via teleconference @7:52 am)
Vice President ----- Prince Thomas
Treasurer----- Clancey Tarbox
Secretary----- Marion Winfield
Parliamentarian----- Joseph Winfield
Principal ----- Salih Aykac

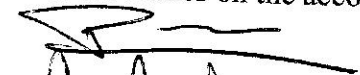
Old Business

Finance

- 1) Friday 10/2/15 the PTO will be going to the bank to switch over the names on the accounts from the old PTO officers to the new PTO officers.
- 2) Robotic team submitted their funding request form.

Marion Winfield

10-5-15


Lupe Conley 10-5-15

10-5-15

Robotic team

- 1) The total price for the robotics team to go to Japan is \$ 6,000, this total will include everything they need.
- 2) There will be three students, one administrator, and one teacher going to Japan.

Motions

- 1) A motion was put on the floor that teachers will have to fill out the correct paperwork before they can reserve any funds
 - Amendments

Timeline a week in advance

Form has to be filled out correctly or it will be given back to the teacher

After the executive committee has approved the form, it will be brought to the general body

The motion and the amendment was voted in with a 4-0 vote

- 2) A motion was brought to the floor that the PTO should establish a publishing committee with the authority to implement any appropriate changes

The motion was voted in with a 4-0 vote

- 3) There was a motion brought to the floor that the PTO goes over the changes made to the bylaws and sign in the new bylaws
- 4) There was a motion brought to the floor that the Executive Committee appoint Julie Walters liaison of the yearbook committee -

The vote was 4-0

Classroom Etiquettes

- 1) Parents have brought to the attention of other parents that some of the elementary classes are out of hand
- 2) PTO needs to go to the administration about problems they are having with bullying.

Miscellaneous

- 1) The PTO will redo the funding form and give a packet to the teachers to show them step by step of what to do with funding requests.
- 2) Yearbook editor needed.
- 3) In May Tree ring will send the PTO a check for the yearbook:

- 3) Teachers should have funding form in to the PTO at least one week in advance of their request.
- 4) The reading specialist still needs to submit her funding request form and give it to the PTO.
- 5) Stars and Dibels coordinators still needs to submit their funding request forms to the PTO.
- 6) PTO will create a budget for any and all activities .

Fall festival

- 1) There needs to be an adult with the high school students who are working booths to make sure they are staying put and working.
- 2) There needs to be floaters to make sure workers get a break.
- 3) High school students need to sign in and out in order to reserve community service time.
- 4) High school students will take shifts.
- 5) High school students need a permission slip signed by parents in order to work the fall festival for liability reasons. This will be due by 10/26/2015.
- 6) Past PTO had a \$600 budget for fall festival.
- 7) The new budget for the fall festival will now be \$ 1,000, to be used as PTO sees fit.
- 8) PTO wants a parent committee to help out with fall festival.
- 9) The PTO discussed having an outside vender help with food but it was decided that this year was not good because fall festival is to close and we do not have time .
- 10) PTO needs to get a food permit.
- 11) This year the fall festival theme will be 'Day of the Dead'.
- 12) Raffle baskets will be in the cafeteria this year due to limited space in the foyer .
- 13) Food for the fall festival
 - Pizza
 - Hotdogs
 - Nachos
 - Frito pie
 - Popcorn
 - Carmel apples
 - Otter pops
 - Snow cones
- 14) Ticket prices for each food item were discussed but no decision made on this issue.
- 15) Fall festival discussion tabled until general meeting on 10/5/2015.

- 4) Make sure the PTO check is made out to ASE PTO.
- 5) Yearbook price \$20.
- 6) The price of the yearbook will go up to \$25 for people who do not order them on the website.
- 7) Each year the PTO orders extra books to sale at the school for the people who do not order online.
- 8) PTO talked about modifying the bylaws.
- 9) Executive meeting will be called after meeting on Monday Oct 5th, 2015 .
- 10) Clancey will get in with on getting executive members bonded and signed confidentiality.
Anyone who will be handling the bank account and carry insurance.
- 11) Clancey will look into changing physical year to August for future reference.